

**Application for a Carnet de Passages (Version 24A)**

1) General information			
<b>Countries of destination (countries you take the vehicle to)</b>			
<input type="checkbox"/> <b>Category 1</b> India, Iran, Pakistan, Sri Lanka inclusive all countries of category 2 and 3  <b>Category 1 Carnet de Passages is not valid in:</b> Egypt, Libya, Sudan and Syria	<input type="checkbox"/> <b>Category 2</b> Southern African customs union (South Africa, Namibia, Botswana, Eswatini and Lesotho) inclusive all countries of category 3  <b>Category 2 Carnet de Passages is not valid in:</b> Egypt, India, Iran, Libya, Pakistan, Sri Lanka, Sudan and Syria	<input type="checkbox"/> <b>Category 3</b> Other destinations (indicate country and/or region)  <hr/> <b>Category 3 Carnet de Passages is not valid in:</b> Egypt, India, Iran, Libya, Pakistan, Sri Lanka, Sudan, Syria and in the Southern African customs union (South Africa, Namibia, Botswana, Eswatini and Lesotho)	
<b>When do you want the Carnet to become valid?</b>  (Please indicate dd/mm/yyyy)  Maximum predating period: <b>28 days</b> Example: issued by ADAC on 1 Mar 2023, validity starts at the latest on 29 Mar 2023		<b>When do you need to receive the Carnet at the latest?</b>  (Please indicate dd/mm/yyyy)  To receive the Carnet abroad on time, we recommend the dispatch by DHL.	
2) Dispatch details			
Please note that the receipt of the Carnet must be confirmed by signature, i.e. somebody must be present at the named address. Please ensure that the dispatch to a different address is possible and clarify <u>necessarily</u> the delivery with the recipient.			
<input type="checkbox"/> Dispatch by registered mail <input type="checkbox"/> Dispatch by DHL (additional costs according to the table of fees)		<input type="checkbox"/> Dispatch to address in the application form (item 3 personal details) <input type="checkbox"/> Dispatch to following address:	
<b>Different Dispatch Address:</b>			
Family, first name/company name		Street & no.	
ZIP code, city/town		Country	
Phone number (mandatory detail for DHL dispatch)		E-Mail address	
3) Personal details of Carnet de Passages applicant			
Family/company name		First name	
Street & no.		ZIP code, city/town, country	
Phone no. incl. area code (daytime)	Mobile phone no.	E-Mail address	
Date of birth (dd/mm/yyyy)	Nationality	Place of birth	
<input type="checkbox"/> Passport <input type="checkbox"/> Identity card	Issued on (dd/mm/yyyy)	Issued by (authority, city/town)	
<input type="checkbox"/> Carnet to be issued with automobile club membership <input type="checkbox"/> Carnet to be issued without automobile club membership		ADAC membership no.	<input type="checkbox"/> Another automobile club (Please attach copy of membership card)
4) Persons with residence permit in the EU (at least valid for 30 months from Carnet starting date)			
<input type="checkbox"/> Residence permit <input type="checkbox"/> Visa	Issued on (dd/mm/yyyy)	Issued by (authority, city/town)	Valid until (dd/mm/yyyy)
Note: the residence permit/visa must be valid for at least 30 months from the starting date of Carnet de Passages. Please attach a copy of your residence permit/visa to your Carnet de Passages application.			



## 6. Obligations in the event of re-entry without vehicle

When the re-exportation of the vehicle is not possible, e.g., owing to an accident, theft or for other reasons, the Carnet holder shall take every reasonable step to either have ownership of the vehicle unconditionally surrendered to the government or have the vehicle scrapped or customs-cleared under customs supervision. In any event, the Carnet holder shall be required to contact the local customs authorities. If required, the automobile club of the importing country may also be able to provide assistance. The Carnet holder shall ensure that the customs authority issues a customs clearance document including the complete vehicle data (chassis, engine no.) and irrevocably cancels the customs document. Item 5 last sentence of this Commitment shall apply accordingly.

## 7. Obligations with respect to customs procedures

The Carnet holder authorises ADAC (supported by Miller Insurance Services LLP, if required) to take, at his or her expense, any and all measures considered necessary regarding the processing of the customs document and any receivables and liabilities resulting thereof. The Carnet holder undertakes to send all records required for this purpose to ADAC or Miller Insurance Services LLP upon first request and without delay. The Carnet holder undertakes to reimburse ADAC or Miller Insurance Services LLP for the costs and expenses claimed in connection with the settlement of a customs document and charged by the customs administration of the importing country. The amount due shall be the amount actually reimbursed by ADAC or Miller Insurance Services LLP for the customs claim. The applicant acknowledges that being the signatory of the application and/or the vehicle owner, he or she must assume full responsibility for any undertakings and obligations from this declaration.

## 8. Liability

ADAC shall endeavour to the best of its knowledge to provide up-to-date information and to issue the customs documents without delay and with due diligence. ADAC and Miller Insurance Services LLP, provided the latter are involved in the enforcement of the claim from the customs document or any subsequent settlement of the same, shall not be liable for damage of any kind, including but not limited to damage from incorrect or incomplete information and the processing of any customs claims unless such damage was caused by intent or gross negligence. Such limitation of liability shall not apply to damage or loss in respect of personal injury to life or limb or injury to health.

## 9. Reimbursement of deposit or release of bank guarantee


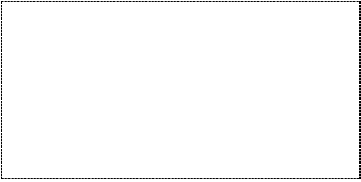

Upon return of the duly and definitely cancelled customs document by the Carnet holder, ADAC reserves the right to verify all entries in the customs document as to their compliance with the conditions and the importing countries' customs provisions. Such being the case, ADAC shall be obliged to disburse the deposit to the authorised recipient mentioned in the application form or, where a bank guarantee was provided, to inform the relevant bank about the release of the guarantee, and to return the bank guarantee document. ADAC shall not disburse any interest on the deposit. The deposit will be refunded by bank transfer from the ADAC head office in Munich. If the customs document is not used, the issuing fee will not be refunded.

## 10. Data protection policy

ADAC is the controller within the meaning of Art. 4(7), GDPR. The Carnet holder's personal data shall be processed for the purposes specified in the Commitment, to safeguard vested interests (e.g. to prevent fraud) pursuant to Art. 6(1) (f), GDPR and to conclude, perform or cancel the contract by ADAC e.V., the AIT/FIA in their quality as the governing federations, the competent national automobile club, reinsurer (Art. 6(1) (b), GDPR) and authorities (including, without limitation, the customs authorities, Art. 6(1) (e), GDPR). Personal data will not be transmitted to any third party unless required, e.g., to the authorities to directly collect and enforce any fees, costs, or fines (Art. 6(1) (c), GDPR). No further use of personal data shall be made unless permitted by law or with the Carnet holder's prior consent. For further information please visit: [Information Privacy notice Carnet.pdf \(adac.de\)](#)

## 11. Applicable law and venue

Any and all legal relationships resulting from this Commitment between ADAC and/or Miller Insurance Services LLP and the Carnet holder shall be subject to the laws of the Federal Republic of Germany. Where the undersigned has/have no general venue in Germany, jurisdiction shall be vested in the courts of Munich.

<b>Applicant:</b> I hereby confirm that I have fully accepted the Commitment and that I fully read and accepted the ADAC brochure "Information on the application and use of the Carnet de Passages". The privacy notice can be found here:		
 _____ Place, date	_____ Applicant's signature	 Company stamp
		

### Required for the issuing of Carnet:

- Application, completed and signed by the applicant (an electronic signature won't be accepted by ADAC)
- Copy of the current vehicle registration papers
- Copy of a current valuation report – only needed for mobile homes and camper cars
- Collateral Promise to be completed and signed by the vehicle owner if the applicant is not the vehicle owner (supplementary document)
- Copy of the commercial register extract (not older than 4 weeks) – only needed for vehicles registered in a company's name
- Copy of the applicant's/vehicle owner's passport or identity card (cf. Information on the application and use of the Carnet de Passages, item 2)
- Copy of a membership card of a FIA-affiliated automobile club
- Transfer of issuing fee and if applicable of dispatch fee in advance to the bank account indicated on the table of fees, item 1
- Transfer of the deposit in advance or original bank guarantee (in the case of first-time application only)

Incomplete applications will be returned to the applicant and delay the Carnet application process. Any misrepresentation may result in the vehicle being rejected at the border or establish liability under customs law. A separate application must be completed for each vehicle and for each trailer.

**Carnet de Passages table of fees** (Version 24A)

**Applicants shall transfer the deposit as well as the issuing fee in advance.**

Fees	For members of an automobile club (automobile club must be affiliated to the FIA)	No membership of an automobile club
<b>Issuing fee per Carnet de Passages</b>	<b>250,- €</b>	<b>350,- €</b>
<b>Additional fee</b> (for vehicles with an export plate or registration outside the EU / EFTA)	<b>175,- €</b>	<b>175,- €</b>

Dispatch fees		
The issuing fee includes the fee for standard dispatch by registered mail within Germany or the EU/EFTA.		
<b>Important note</b>		
For any shipment by registered mail to a country outside Europe, Track & Trace is not guaranteed and the delivery may take up to 2 weeks or even longer. For a timely delivery we therefore highly recommend using DHL dispatch to an address outside of Europe.		
<b>Dispatch by courier rather than registered mail will be charged extra:</b>		
Region 1 – Germany	25,- €	25,- €
Region 2 – EU- and EFTA countries	70,- €	70,- €
Region 3 – other countries	90,- €	90,- €

Bank account information	
<b>Account holder:</b>	ADAC e.V.
<b>Bank:</b>	Bayerische Landesbank
<b>BIC:</b>	BYLADEMMXXX
<b>IBAN:</b>	DE13 7005 0000 0004 6160 16
<b>Payment reference:</b>	name + licence plate no.

Guarantees/deposits
For each Carnet de Passages (CdP) a security must be provided. The security can either be provided by transferring the relevant amount into ADAC's account (deposit) or by bank guarantee. The amount of the security depends on the countries you visit, the vehicle type and the vehicle value.
If you want to provide a bank guarantee, you must use the ADAC form "Bank-Bürgschaftserklärung" which can be found on the German website: <a href="http://www.adac.de/cdp">www.adac.de/cdp</a> The original bank guarantee must be sent in.
<b>The amount of the security can be found in the following table.</b>

The below security amounts only apply to vehicles registered in the EU / EFTA.

Passenger car – lorry – mobile home / camper cars<sup>1</sup>



Vehicle value in € (gros incl. VAT)	category 1 India, Iran, Pakistan, Sri Lanka	category 2 South African customs union*	category 3 other destinations
Current vehicle value at the time of applying for a Carnet de Passages	Carnet de Passages is not valid in: Egypt, Libya, Sudan and Syria	Carnet de Passages is not valid in: Egypt, India, Iran, Libya, Pakistan, Sri Lanka, Sudan and Syria	Carnet de Passages is not valid in: Egypt, India, Iran, Libya, Pakistan, Sri Lanka, Sudan, Syria and the South African customs union*
0,- to 7.500,-	5.000,-	5.000,-	2.500,-
7.501,- to 15.000,-	10.000,-	5.000,-	2.500,-
15.001,- to 25.000,-	15.000,-	7.500,-	5.000,-
25.001,- to 50.000,-	30.000,-	15.000,-	7.500,-
50.001,- to 75.000,-	45.000,-	30.000,-	10.000,-
75.001,- to 100.000,-	60.000,-	40.000,-	15.000,-
100.001,- to 125.000,-	85.000,-	50.000,-	20.000,-
125.001,- to 150.000,-	100.000,-	60.000,-	22.500,-
150.001,- to 175.000,-	115.000,-	70.000,-	25.000,-
175.001,- to 200.000,-	130.000,-	80.000,-	30.000,-
200.001,- to 225.000,-	150.000,-	90.000,-	35.000,-
225.001,- to 250.000,-	165.000,-	100.000,-	40.000,-
250.001,- to 275.000,-	180.000,-	110.000,-	45.000,-
275.001,- to 300.000,-	195.000,-	120.000,-	50.000,-
300.001,- and more	Price upon request		

<sup>1</sup>A current vehicle value report is additionally needed for **mobile homes/camper cars**.  
(e.g. dealer's invoice)

motorcycle – trailer



Vehicle value in € (gros incl. VAT)	category 1 India, Iran, Pakistan, Sri Lanka	category 2 South African customs union*	category 3 other destinations
Current vehicle value at the time of applying for a Carnet de Passages	Carnet de Passages is not valid in: Egypt, Libya, Sudan and Syria	Carnet de Passages is not valid in: Egypt, India, Iran, Libya, Pakistan, Sri Lanka, Sudan and Syria	Carnet de Passages is not valid in: Egypt, India, Iran, Libya, Pakistan, Sri Lanka, Sudan, Syria and the South African customs union*
0,- to 7.500,-	3.000,-	3.000,-	2.500,-
7.501,- to 15.000,-	5.000,-	3.000,-	2.500,-
15.001,- to 25.000,-	7.500,-	5.000,-	3.500,-
25.001,- to 50.000,-	15.000,-	7.500,-	5.000,-
50.001,- and more	Price upon request		

\*Southern African customs union: South Africa, Namibia, Botswana, Eswatini and Lesotho

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